

Minutes of a meeting of Underbarrow & Bradleyfield Parish Council held at Underbarrow Institute on Thursday 30th September 2021 at 7pm.

Present were Councillors Ben Cunliffe (Chairman), Richard Carruthers, Charlotte Cartwright, Sylvia Gibson and Mark Simpson, County Councillor Jim Bland, District Councillor John Holmes, two members of the public and Parish Clerk Kevin Price. Apologies for absence were accepted from Councillor Peter Swindlehurst.

**21/39 Public participation:** None.

**21/40 Requests for Dispensations:** None.

**21/41 Declarations of Interest:**

There were no Declarations of Interest made in respect of any matters on the agenda.

**21/42 Minutes:**

The minutes of the meeting held on 20th May 2021, having been circulated were accepted as a true record and signed by the Chairman.

**21/43 Reports:**

Councillor Holmes has circulated his report which will be appended to these minutes in the file. Points mentioned included the new Unitary Authority and pending Judicial Review, the pausing of the proposed new government planning regulations and the re-issue of the Public Space Protection Orders.

Councillor Bland said that plans for the Unitary Authority were putting CCC under pressure just now. He reported that a number of potholes have been filled in, both in Underbarrow and the surrounding parishes.

**21/44 Mushroom on Scout Scar:**

The Chairman said that no progress had been made, despite vigorous efforts. Steel workers are reported to be too busy to deal with the repair. The matter continues unresolved - anyone who is able to help or advise is asked to get in touch with the Council.

**21/45 Village Hall:**

The survey and drawing work at the Village Hall would be considered later in the meeting. The Village Hall committee is seeking quotations for windows and insulation. The Chairman will speak to the Village Hall committee to discuss the way forward, so the Council can work together with the committee.

**21/46 BARN:**

There was no report, but Councillor Bland intimated that there is interest in the parish. Projects are already underway in some of the neighbouring parishes but it would require a local group to set one up in Underbarrow and to move it forward.

**21/47 Water at Thorns Corner:**

This matter is still ongoing. Various options were discussed but the Chairman agreed to speak to Colin Tomlinson to ascertain ownership of the adjacent property.

**21/48 Parish Land:**

- a. There has been no further response from Linda Fisher at SLDC regarding the parcels of land passed back to parishes from SLDC about 20 years ago. The Clerk will continue following this up.
- b. The Clerk had enquired about the ownership of the road/cattle grids leading to Bonfire Hall and had been directed by CCC to contact LDNPA. Councillor Bland said that the road is CCC Highways' responsibility and the cattle grids are the responsibility of the owners of the properties. It was agreed that this is not a Parish Council issue and any financial assistance towards the replacement of the cattle grids could set a precedent.

**21/49 Finance:**

- a. *It was resolved to pay the following accounts:*

Kirkby Lonsdale Town Council		
	£7.19	Share of ZOOM licence
T Flitcroft	£90.00	Annual Payroll charge
K M Price	£106.05	Quarterly expenses to 30th September, including use of home office and travel.

- b. The cash and budget statements were noted.
- c. The report from the Internal Auditor was noted.
- d. It was resolved to appoint Mr William Huck as the Council's Internal Auditor.
- e. It was resolved, as recommended at the time of last year's Pay Award, to increase the Clerk's annual leave entitlement from 5.6 weeks to 7 weeks per annum, backdated to 1st April 2020. His Contract of Employment will be updated and signed at the next meeting by the Chairman and Clerk.
- f. It was resolved to accept the quotation of £490 plus VAT from Spatial Data Limited for a survey and drawing work at the Village Hall.

## **21/50 Planning:**

*The following application was considered and approval recommended:*

7/2021/5713 Chippings, Underbarrow. Replace existing small flat roofed dormer window on front elevation, with new, slightly wider dormer with a pitched roof.

## **21/51 Open Forum:**

- a. The Clerk will report to CCC Highways the damaged road sign at the end of the lane at Garth Row.
- b. The Chairman reported on recent correspondence regarding an issue in the village. He will arrange a site visit so that this can be satisfactorily resolved.
- c. The Associate Priest, Rev Simon Howard, had asked if the Council could help in distributing a circular around the parish on behalf of the Church. The Clerk had discussed this with the Chairman and agreed to help - there would be no sharing of data and the GDPR would be observed.
- d. Following the success of last year's distribution from the letting of Smithymire, it was agreed to do the same this year. The distribution will be agreed by the Trustees immediately prior to the next meeting, a letter from the Chairman will be included and eligible parishioners will receive it before Christmas.

## **21/52 Date of the next meeting:**

***Thursday 25th November 2021 at 7pm at Underbarrow Institute.***

*(The Trustees of the Poor's Allotment Charity will meet at 6.30pm to make the annual distribution from the letting of Smithymire)*

*The meeting closed at 8.10pm.*

*Signed:*

*Dated:*